

**NEBRASKA LOCAL CHAPTER & RECIPROCITY GROUP DONATION FORM Rev: 6/18/23**

**For P.E.O. Project Donations from Local Chapter & Reciprocity Groups only - Please print or type**

|               |                        |                  |          |          |      |
|---------------|------------------------|------------------|----------|----------|------|
| Chptr Letters | Chptr City OR Recip ID | Treasurer's Name | TR Email | TR Phone | Date |
|---------------|------------------------|------------------|----------|----------|------|

|   |  |   |
|---|--|---|
| <p align="center"><b>Make Check Payable To:</b><br/><b>NE State Chapter P.E.O.</b></p> <p>Chapter OR Reciprocity Checks will be returned to the Chapter OR Reciprocity Group if they are made payable to the International Projects. Checks MUST be payable to NE State Chapter P.E.O. NSC will then Transmit one check monthly to International for the combined total of each project as designated by chapters and reciprocity groups.</p> | <p><b>MAIL CHECK TO:</b><br/><b>Sheri Rasmussen</b><br/><b>NSC P.E.O. Asst Sec/Treas</b><br/><b>17314 Poppleton Ave</b><br/><b>Omaha, NE 68130</b></p> | <p><b>Gift List</b><br/><b>Annual Cut-off Date</b><br/><b>Postmarked</b><br/><b>By Dec 15th</b></p> |
|---|--|---|

- \*If you would like this gift to be given in memory or honor of someone, you will need to complete the section at the bottom.
- \*For memorials or honorariums: If you would like a notification sent, you must provide a complete mailing address.
- \*If your check total includes more than one memorial or honorarium, you must provide the dollar amount and name of project designation by each memorial or honoree name in the section at the bottom.
- \*If you need additional space for memorials or honorariums, attach a sheet with the appropriate information.

| INTERNATIONAL PROJECT DONATIONS |          |  |               |  |
|---------------------------------|----------|--|---------------|--|
| Office Use                      | Amount   | Project Name   | Office Use R# |  |
| <input type="checkbox"/> D00    | \$ _____ | Cottey College, if Designation: <u>Specify</u>   | _____         |  |
| <input type="checkbox"/> C10    | \$ _____ | (ELF) P.E.O. Educational Loan Fund <i>If \$500 lump sum rec'd by 1/31 Legacy Chptr</i>           | _____         |  |
| <input type="checkbox"/> C20    | \$ _____ | (IPS) P.E.O. Int'l Peace Schlrshp- <i>IF PIP \$500 lump sum rec'd by 1/31 -Requires App also</i> | _____         |  |
| <input type="checkbox"/> C30    | \$ _____ | (PCE) P.E.O. Program for Continuing Ed <i>If \$500 lump sum- Brighter Tomorrow Chptr</i>         | _____         |  |
| <input type="checkbox"/> C40    | \$ _____ | (PSA) P.E.O. Scholar Awards <i>If \$500 lump sum rec'd by 1/31 -Laureate Chptr</i>               | _____         |  |
| <input type="checkbox"/> C60    | \$ _____ | P.E.O. STAR <i>If \$500 lump sum rec'd by 1/31 - Constellation Chptr</i>                         | _____         |  |
| <input type="checkbox"/> C50    | \$ _____ | P.E.O. Foundation Undesignated   | _____         |  |
| <input type="checkbox"/> C50    | \$ _____ | P.E.O. Foundation Designated- <u>Specify</u>   | _____         |  |
| <input type="checkbox"/> C50    | \$ _____ | P.E.O. Foundation-Goff Cottey Scholarship Fund   | _____         |  |
| NEBRASKA PROJECT DONATIONS      |          |  |               |  |
| <input type="checkbox"/> D10    | \$ _____ | Nebraska Cottey Scholarships   | _____         |  |
| <input type="checkbox"/> D20    | \$ _____ | Nebraska Discover Cottey   | _____         |  |
| <b>Donation Total</b> \$ _____  |          | Paid with Chapter Check # /Date _____  |               |  |

If you would like this gift in MEMORY or HONOR OF someone, complete the information below if applicable. If additional space is needed, attach second page with appropriate information.

|   |   |       |          |  |
|---|---|-------|----------|--|
| <b>1</b>  | Please be sure to complete all applicable information |       |          |  |
| Memory Of: _____  | Chapter   | State | Amt/Proj |  |
| Honor Of: _____   | Chapter   | State | Amt/Proj |  |
| If notification is desired, please provide mailing address of family or honoree |   |       |          |  |
| Name _____  | Street Address  |       |          |  |
| City _____  | State/Zip   |       |          |  |
| <b>2</b>  | Please be sure to complete all applicable information |       |          |  |
| Memory Of: _____  | Chapter   | State | Amt/Proj |  |
| Honor Of: _____   | Chapter   | State | Amt/Proj |  |
| If notification is desired, please provide mailing address of family or honoree |   |       |          |  |
| Name _____  | Street Address  |       |          |  |
| City _____  | State/Zip   |       |          |  |

### **Individual Gifts Given to International Projects Information**

- \* **INDIVIDUAL Project Donations to International Projects** are to be mailed to International using the form on the International website.
- \* Chapter Letters must be recorded on the International donation form if you want them to be noted on the gift list. International will send notification to NSC for gifts they receive from Individuals. The gifts will be added to NSC gift list based on the notification date received from International.

### **Individual Gifts Given to NEBRASKA Projects Information**

- \* **INDIVIDUAL Project Donations to NE State Chapter Projects** are to be mailed to NSC using the INDIVIDUAL Project Donation form on the state website.

### **Local Chapter & Reciprocity Group Gifts Given Information**

- \* Checks **must be postmarked by December 15th AND** received no later than December 20th to be included on NSC Annual Gift List. NSC Gift List is based on calendar year.
- \* Chapter Donations can be sent any month. However, It is preferred that they not be sent with the annual reports due to the volume of annual reports and dues received during March.
- \* **If your chapter fundraiser is in December, making it difficult to mail by December 15th**, your chapter could make a change to mail your gift every year in January. Consistently mailing your chapter donations in January may make it easier for your treasurer and keep gifts consistently showing on the gift list. OR perhaps fall is a better time for your chapter, the gifts could be send in the fall each year. As long as the donation is consistent year to year, it will show on the gift list.
- \* Note: A Chapter may still receive Chapter Recognition for applicable International Projects if the January 31st deadline is met. **AS long as NSC RECEIVES the donation by 1/31** in time to process for transmittal to International, your chapter will be eligible for recognition. Chapter Recognition has a different due date than the NSC Gift List of December 15th.

### **P.E.O. Home Gifts Given Information**

- \* **P.E.O. Home donations** are to be mailed direct to the P.E.O. Home using the P.E.O. Home form on the state website.